



Australian Access Class Association Inc

# CHAMPIONSHIP GUIDELINES

June 2005

# Australian Access Class Association

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## GLOSSARY

### *Technical Delegate:*

The Technical Delegate is appointed by the Executive Committee of the Australian Access Class Association. Their role is:

- to be the official link between the AACA and the organising committee
- to monitor that the Championship Guidelines are applied by the organising committee
- to monitor that the event is organised in accordance with the ISAF rules
- to assist the organising committee in the organisation of the event
- to approve all official documents such as Notice of Race, Sailing Instructions etc
- to be the link between the competitors and the organising committee

### *Organising committee:*

The organising committee is the committee that is in charge of the complete organisation of the event in accordance with the ISAF rules, regulations and codes, the championship guidelines, the Access Class Rules and the rules and laws in application in the host state/territory. This committee includes members of the organising club, which shall be affiliated to ISAF through its state/territory Authority, and the Technical Delegate of the AACA.

## PRELIMINARY

### *General:*

The Annual General Meeting of the Access Class will agree which Venue will act as host to events. The Executive Committee will make recommendations after ensuring that Clubs which apply are able to fulfil the requirements and conditions laid down by the Australian Class to host an event.

A host club must have read and agreed to be bound by the guidelines and guarantee that they can fulfil the requirements, before being accepted.

A club must have the agreement of their state/territory AACA Division before applying for an Australian event.

Application to host an event should be made at least two years before the event, to the AACA Executive Committee, in writing.

Access Australian Championships and State/Territory Championships are organised to promote Access sailing all over Australia.

The organising committee shall ensure the championships have the highest quality racing and the best conditions for developing friendship and goodwill among competitors and all participating people.

### *Contacts:*

A club that seeks to host an Australian Access Championship will inform the Australian Access Class Association through their State/Territory AACA Division. The club will then contact the Vice President Championships of the Australian Class Association, who is in charge of the organisation of the Australian events, to discuss opportunities to organise class championships that are not yet granted.

### ***Official request:***

After discussion with the Australian Class, the club will send to the Australian Access Class Association an official written request fully detailed and signed by the organising club's Commodore and by the state/territory's Access Class Association's President. With the official request, a document will be attached, with the information below:

- Suggested dates
- Venue information including accessibility
- Weather and tide details
- Travel and accommodation information
- Social and official program
- Fees and costs
- Particulars of the club or the area
- Experience in such championship organisation

## **AUSTRALIAN EVENTS**

### ***The events***

Each year, the Australian Access Class Association may authorise several events:

The Access Class AUSTRALIAN CHAMPIONSHIPS including:

- The Access 2.3 Australian Championship
- The Access 303 Australian Championship
- The Access Liberty Australian Championship
- The Access UD18 Australian Championship

These events are generally held concurrently at a single venue.

The Australian Access Class STATE / TERRITORY CHAMPIONSHIP including:

- The Access 2.3 (State/Territory) Championship
- The Access 303 (State/Territory) Championship
- The Access Liberty (State/Territory) Championship
- The Access UD18 (State/Territory) Championship

These events are generally held concurrently at a single venue.

### ***Dates of the events***

The dates of Australian and State/Territory Championships shall wherever possible avoid a conflict with the dates of ISAF Youth Championships, IFDS World Championships, or Olympic or Paralympic sailing events.

### ***Application of rules***

The current ISAF Racing Rules of Sailing, the ISAF codes and regulations, the Access Class Rules, the prescriptions of the hosting state/territory authority and the AACA Championship Guidelines will govern each event.

### ***Advertising***

Each event shall be a Category "C" event according to the Advertising code of ISAF. A 1000 mm long area on each side of the hull will be reserved for Australian Access Class Association or event sponsor recognition.

### ***Format of the event***

The Access Class Championships shall be of conventional fleet racing format. The schedule, including registration, practice race/s, reserve day and championship races for all Access Classes, shall not exceed 4 days.

The premier divisions\* of each class shall preferably sail 8 races with minimum of 4 races required to complete a Championship.

Other divisions of each class shall preferably sail 4 to 6 races with minimum of 2 races required to complete a Championship. Where a single day of racing is preferred for schools participation, Division 4 may sail only 2 races.  
Where more than 5 races have been sailed, a competitor's worst score may be discarded.

### ***Championship Divisions***

|            |  |
|------------|--|
| Division 1 | 2.3 Single Person Premier Division*                      |
| Division 2 | 2.3 Single Person Intermediate Division                  |
| Division 3 | 2.3 Single Person Beginners Division                     |
| Division 4 | 2.3 Single Person Schools Division                       |
| Division 5 | 2.3 Two Person Division                                  |
| Division 6 | 303 Single Person Premier Division*                      |
| Division 7 | 303 Two Person Division                                  |
| Division 8 | Liberty Single Person Premier Division*                  |
| Division 9 | UD18 Two Person Premier Division*                        |
| Division 0 | Servo Assist Competitors enter divisions as listed above |

### ***Sample Timetable***

- Thursday Registration and Premier Division Races 1 & 2
- Friday Premier Division Races 3 & 4
- Saturday Registration and Premier Division Races 5 & 6, Remaining Division Races 1 & 2, Regatta Dinner
- Sunday Premier Division Races 7 & 8, Remaining Division Races 3 & 4, Presentation Ceremony

### ***Eligibility***

Participation in Access Championships is only open to financial members of the Australian Access Class Association.

### ***Courses and duration***

The format of the Access 2.3 course will be a combination triangle and windward / leeward.

The format of the Access 303 course may either be a combination triangle and windward / leeward or a windward / leeward.

The format of the Access Liberty course will be windward / leeward.

The target time of each Access 2.3 race will be approximately 30 minutes for the leading boat.

The target time of each Access 303 race will be approximately 40 minutes for the leading boat.

The target time of each Access Liberty race will be approximately 50 minutes for the leading boat.

The target time of each Access UD18 race will be approximately 40 minutes for the leading boat.

The dimension of the course will be calculated according to the wind speed.

### ***Trophies***

The following trophies are to be awarded by the organising authority:

- The Access 2.3 Australian or State/Territory Champion
- The Access 2.3 Australian or State/Territory Championship 2<sup>nd</sup> Place
- The Access 2.3 Australian or State/Territory Championship 3<sup>rd</sup> Place
- The Access 2.3 Division 2 Australian or State/Territory Championship 1<sup>st</sup> Place
- The Access 2.3 Division 2 Australian or State/Territory Championship 2<sup>nd</sup> Place
- The Access 2.3 Division 2 Australian or State/Territory Championship 3<sup>rd</sup> Place
- The Access 2.3 Division 3 Australian or State/Territory Championship 1<sup>st</sup> Place
- The Access 2.3 Division 3 Australian or State/Territory Championship 2<sup>nd</sup> Place
- The Access 2.3 Division 3 Australian or State/Territory Championship 3<sup>rd</sup> Place
- The Access 2.3 Division 4 Australian or State/Territory Championship 1<sup>st</sup> Place
- The Access 2.3 Division 4 Australian or State/Territory Championship 2<sup>nd</sup> Place
- The Access 2.3 Division 4 Australian or State/Territory Championship 3<sup>rd</sup> Place
- The Access 2.3 Australian or State/Territory Championship Trophy for two-person crews
- The Access 2.3 Australian or State/Territory Championship for two-person crews 2<sup>nd</sup> Place
- The Access 2.3 Australian or State/Territory Championship for two-person crews 3<sup>rd</sup> Place
- The Access 303 Australian or State/Territory Champion
- The Access 303 Australian or State/Territory Championship 2<sup>nd</sup> Place
- The Access 303 Australian or State/Territory Championship 3<sup>rd</sup> Place
- The Access 303 Australian or State/Territory Championship Trophy for two-person crews
- The Access 303 Australian or State/Territory Championship for two-person crews 2<sup>nd</sup> Place
- The Access 303 Australian or State/Territory Championship for two-person crews 3<sup>rd</sup> Place
- The Access Liberty Australian or State/Territory Championship

- The Access Liberty Australian or State/Territory Championship 2<sup>nd</sup> Place
  - The Access Liberty Australian or State/Territory Championship 3<sup>rd</sup> Place
  - The Access UD18 Australian or State/Territory Championship
  - The Access UD18 Australian or State/Territory Championship 2<sup>nd</sup> Place
  - The Access UD18 Australian or State/Territory Championship 3<sup>rd</sup> Place
  - The Access Servo Assist Australian or State/Territory Championship 1<sup>st</sup> Place
  - The Access Servo Assist Australian or State/Territory Championship 2<sup>nd</sup> Place
  - The Access Servo Assist Australian or State/Territory Championship 3<sup>rd</sup> Place
  - The Access Australian or State/Territory Championship Encouragement Award
  - The Access Australian or State/Territory Championship Best Female
  - The Access Australian or State/Territory Championship Best Junior
  - The Access Australian or State/Territory Championship Teams Trophy
- Additional trophies may be awarded with the approval of the AACA Technical Delegate.

### ***Charter boats***

The State/Territory Division of the AACA and host club must be able to supply good racing quality boats for loan or charter for championships.

## **DISCLAIMER**

The organising committee is responsible for the correct application of all the laws and rules applied in the hosting state/territory, regarding the organisation of sport and/or sailing events. The Australian Access Class Association shall not be responsible of any infringement regarding the laws and rules applied in the hosting state/territory regarding sport and/or sailing events.

## **FUNDING AND SPONSORSHIP**

It is the responsibility of the Organising Authority to cover all funding for the event. Entry fees will support the event but these should be kept to a minimum. Sponsorship is the responsibility of the organising committee and shall be used for the benefit of competitors to reduce the entry fee and improve the overall quality of the event.

## **TRAVEL AND ACCOMMODATION**

As with any quality sailing event, full details of accommodation, travel etc should be provided. A range of accommodation close to the venue, including fully wheelchair accessible options, must be available.

A member of the organising committee will be in charge of the information to the state/territory divisions regarding travel and accommodation.

## **RACE MANAGEMENT**

### ***Race Committee***

The race committee members shall be designated in accordance with the ISAF rules and regulations. The Technical Delegate shall be consulted about the composition of the Race Committee.

### ***Technical Delegate***

The Australian Access Class Association shall appoint the Class Technical Delegate.

### ***Protest Committee***

The Technical Delegate should be consulted regarding the composition of the Protest Committee.

### ***Measurement***

If required, the Australian Access Class Association Executive Committee shall appoint the chief measurer of the event and the Technical Delegate shall be consulted about the composition of the measurement team.

## **ON WATER ORGANISATION**

Race Management must ensure:

- That the event must be reserved solely for the Access Classes
- Efficiently, well laid, clearly marked courses and clear signals from Committee boat
- Sufficient, experienced and appropriately trained safety coverage

### ***Rescue***

The organisation of safety systems and procedures will be the responsibility of the Race Officer. This person is responsible for the safety of all the competitors during races and between the course and the shore.

The number of safety boats will be at least 1 for each 10 competing boats. Those boats shall be inflatable boats and will have two experienced persons onboard with appropriate equipment.

First aid assistance shall be available at the venue all times during the event.

### ***Coaches***

Coaches will be authorised to follow the race but they shall stay outside the course area.

## **ON SHORE ORGANISATION**

Each Championship shall include at a minimum:

- Competitors' Briefing
- Regatta Dinner
- A Prize-Giving Ceremony
- Australian Access Class Association General Meeting

These functions will be provided without cost to either the AACA, officials or competitors. Any additional social or recreational activities should be optional and provided at reasonable cost.

## **LOGISTICS**

On shore facilities shall include:

### ***Competitors***

- Secure and sufficient area for storage and rigging
- Secure car and trailer parking close-by with areas for trailers and containers
- Adequate and safe launch and recovery ramps accessible whatever the height of the tide
- Several personnel hoists suited to transferring persons from wheelchairs to boats
- Clean, spacious, changing rooms preferably with accessible showers
- Clean, inexpensive and accessible accommodation nearby
- Fresh water tap in the rigging area
- Accessible toilets in sufficient number
- Accessible catering and social facilities
- Suitable food for all competitors and supporters
- Spectators and supporters needs must be provided for by the host club. This should include food and drink being available. The availability of spectator craft is recommended if the sailing area is not visible from the venue

### ***Registration***

Adequate space for Registration

### ***Measurement***

Facilities may be required for boat measurement including weighing and sail checking. The list of full details for measurement organisation will be provided by the Technical Delegate.

### ***Protest Committee***

A room of suitable size for the Protest Committee to use for hearings shall be provided with access to office support.

### ***Australian Access Class Association***

During an Australian Championships, the Australian Access Class Association Annual General Meeting will be held. The organising committee will supply a room for approximately 50 persons to hold the general assembly.

### **EXPENSES**

The Organising Authority will meet the following expenses:

- Travelling and accommodation expenses to the championship for the Technical Delegate